

April 20th, 2021

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, April 20th, 2021 with Chairman Tom Broeker, Vice-Chair Jim Cary, and Member Shane McCampbell present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson stated her office will be closed next week for online SEAT Classes in the afternoon. Closure dates are April 28th and 29th from 1PM to 4PM. IT Director Colin Gerst stated his office is busy and dispatch switched to a new CAD system last week and it is keeping them busy. Sheriff Kevin Glendening stated the Sheriff's Office is accepting applications for deputy positions thru May 26th. Testing will be June 5th. They are looking to fill two positions in anticipation of retirements within the next 6 to 8 months. Jail Administrator Doug Ervine reported that the jail population is 77. County Engineer Brian Carter reported the Hwy 99 Flint Creek bridge project contractor poured part of the concrete rail system. Dirt work is being done on the south end approach, when the work is complete, this area will sit for 28 days before paving. The Flint Bottom Road project is going well. A short piece of the mainline was poured. Assistant Land Use Administrator Jarred Lassiter stated it was a busy week. They are receiving lots of questions on subdividing and building. Lassiter discussed how the zoning commission members were established and the zoning ordinance. Treasurer Janelle Nalley-Londquist reported her office is busy. Recorder First Deputy Natalie Steffener reported her office is busy. CDS Administrative Assistant Patty Brooks reported their office is busy. Maintenance Supervisor Rodney Bliesener stated his department is busy. They finished a project in the laundry room at the jail. Currently working on the 1st Floor Courtroom, updating with paint, new drop ceiling and carpet in preparation for an audio/video equipment installation. Public Health Administrator Christa Poggemiller reported the COVID statistics as a 4% positivity rate with 14 cases in the last 7 days. 27,900 vaccines have been provided with 12,000 completing their 2nd dose. Vaccine clinics are available at the Health Department Office on Monday, Wednesday & Thursday from 8am to 3pm by appointment. They are giving the Pfizer vaccine to anyone 16 and older. Boost clinics for the 2nd dose will be held the next three weeks on Friday's at Memorial Auditorium. Via WebEx: Conservation Director Chris Lee stated Big Hollow has sold out 60% of all available weekend camp sites for the year. They are meeting with engineers to look at the retention ponds at Big Hollow for the overall watershed study for the lake. The review is to see which ponds are working properly and if any need repairs or rehab. His crew completed the kiosk next to Hwy 61 along the trail. It has a park map, trail map and trail rules. EMA Coordinator Gina Hardin stated it was National Volunteer week. She thanked all of her volunteers and especially those helping with the vaccine clinics. Land Use Administrator Zach James was present.

Accounts Payable in the amount of \$2,093,859.87 was presented. Cary motioned to approve and seconded by McCampbell.

Payroll Reimbursement Claims for 4/23/2021 in the amount of \$160.00 was presented. McCampbell motioned to approve and seconded by Cary.

Resolution to appoint Natalie Steffener as Des Moines County Recorder was presented. Cary motioned to approve and seconded by McCampbell.

Resolution #2021-023

RESOLUTION TO APPOINT A COUNTY RECORDER

WHEREAS, Des Moines County Recorder Lisa Hazell resigned on April 9, 2021; and

WHEREAS, the Des Moines County Board of Supervisors have chosen to appoint a County Recorder in accordance with Code of Iowa Section 69.8 and 69.14A(2); and

WHEREAS, the Des Moines County Board of Supervisors has caused a publication announcing its intent to appoint a County Recorder and said public notice was in the Des Moines County official newspapers per Code of Iowa Sections 69.14A(2) and 331.305; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Des Moines County, Iowa that Natalie Steffener, First Deputy Recorder, be appointed to and duly sworn in as the Des Moines County Recorder starting April 20, 2021, until after the canvass of votes for either a petitioned Special Election to fill the vacancy or when the seat appears on the November 8, 2022 General Election.

Passed and Approved this 20th day of April 2021.

DES MOINES COUNTY BOARD OF SUPERVISORS

Thomas Broeker, Chair
James Cary, Vice-Chair
Shane McCampbell, Member

Attest: Terri Johnson, Auditor

Resignation of Compensation Board member Carol Copeland as the Recorder's Representative was received. McCampbell motioned to approve and seconded by Cary.

Set dates for Rural Resident Spring Cleanup. Dates were discussed. Cary motioned to approve the dates of May 1st through June 30th and seconded by McCampbell. The notice will be sent to newspapers and posted on the county website with a list of eligible items.

Personnel Actions. Correctional Center – Michael Hayes, Correctional Officer – Full Time. 36-month step increase. New rate \$43,261.74 yr., effective 4/23. Brad Koenig, Correctional Officer – Full Time. 36-month step increase. New rate \$43,261.74 yr., effective 4/27. McCampbell motioned to approve both actions and seconded by Cary. Recorder's Office – Natalie Steffener was appointed to fill the Recorder vacancy and requested a leave of absence and payout of vacation after assuming the position of County Recorder per Iowa Code 55. Unused sick leave will be compensated upon retirement at a future date. Cary motioned to approve the leave and payout and seconded by McCampbell.

Reports received and filed in the Auditor's Office:
Clerk's Report of Fees Collected, March 2021
Cost Advisory Services Inc Allocation Plan, FY2020
Dewey Byar Trust U/W, Qtr. 1/1/21 thru 3/31/21

Cary motioned to approve the April 13th, 2021 meeting minutes and seconded by McCampbell.

Swearing in Ceremony. Judge Mark Kruse conducted the Oath of Office for appointed Recorder Natalie Steffener.

Other Business. Broeker discussed the Grow Greater Burlington - Eggs & Issues meeting. They discussed the American Rescue Plan and still unsure how we can use the money. Waiting on guidance from the Federal Treasury. Des Moines County is expected to receive \$7.5 million. It can be used on revenue shortfalls but do not know other options. The deadline to use the funds is 12/31/2024.

Committee Reports: Cary attended several meetings - a Public Health meeting and they are working on bylaws, a Landfill meeting and will be taking a tour of the facility and reviewed their capital improvement plan and a RUSS meeting and they signed an MOU agreement with Louisa County to provide inspections for tanning beds. McCampbell met with Conservation Director Lee and toured the parks. Broeker attended several meetings – a Grow Greater Burlington meeting and discussed the Raider Precast building being sold, a SEIL meeting and approved claims and contracts and attended a Crisis Intervention Training session for first responders.

Meeting was adjourned at 9:49 a.m.

Two work sessions were held after the meeting. First work session was with the Auditor, IT Director and other Department heads to discuss the HIPAA Program contracted with Carosh. Rates are increasing and discussed researching other HIPAA providers such as Compliancy Group and ISAC. Second work session was with the Maintenance Supervisor and Engineer to discuss the courthouse alley. The Maintenance Supervisors requested an estimate to repair the alley and had talked to Waterworks about sharing a portion of the cost for repairs. The Board is in favor of the project after reviewing the estimates for fixing portions, but the Board requested one estimate to replace the whole alley. More information will be collected.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved April 27th, 2021
Tom Broeker, Chairman
Attest: Terri Johnson, Auditor

1St United Presbyterian Church	food	\$300.00
Abc Fire Extinguisher Sales	srvc	\$325.00
Absolute Transportation Svcs	srvc	\$3,187.39
Access Energy	srvc	\$340.61
Advanced Correctional Healthcr	srvc	\$10,883.73
Allgood Animal Hospital	srvc	\$10.50
Alliant Energy	srvc	\$350.00
Alliant Energy/Ipl	srvc	\$17,262.49
Altorfer Inc	srvc	\$22,714.29
Amazon Capital Services	supl	\$1,143.50
American Home Finding Assoc	srvc	\$2,145.90
Anderson Erickson Dairy Co	prov	\$892.01
Anderson, Larkin & Co. P.C.	srvc	\$26,000.00
Anderson, Roberts, Porth & Wallace, Plc	srvs	\$743.40
Arne Hausknecht	srvc	\$25.00
Arnold Refrigeration Inc	srvc	\$125.00
Aspelmeier Fisch Power Engberg & Helling P.L.C.	srvs	\$104.40
Asphalt Paving Assoc Of Ia	srvc	\$150.00
Assoc For Psychiatric Svcs, P.C.	srvs	\$285.00
Atco International	supl	\$260.00
Auditor Of State Of Ia	srvc	\$850.00
Autumn Heights	rent	\$228.00
B & B Propane	supl	\$1,075.74
Bauer Built Tire	supl	\$2,159.56
Bazel Cemetery	srvc	\$44.00
Brockway Co Inc	srvc	\$3,542.16
Brown'S Shoe Fit Co	supl	\$160.00
Burke Cleaners, Inc	srvc	\$107.93
Burl Municipal Waterwork	srvc	\$3,233.60
Business Forms & Systems Co	supl	\$1,063.61
Business Radio Sales & Service Inc	supl	\$106,469.06
C J Cooper & Assoc Inc	supl	\$70.00
Calhoun-Burns & Assoc Inc	srvc	\$8,394.35
Canine Tactical Llc	srvc	\$150.00
Carquest	supl	\$719.52

Cdw Government Inc	supl	\$46,823.94
Ce Solutions	srvc	\$338.00
Centre State International	srvc	\$18,363.06
Century Link	srvc	\$892.24
Cessford Construction	supl	\$11,909.75
Cheryl Newman Liles	srvc	\$212.00
City Of Burl	supl	\$408.93
Civic Plus	srvc	\$8,955.79
Clearly Communications	srvc	\$443.75
Coast To Coast Computer Products	supl	\$408.96
Coleman Moore Company	srvc	\$3,828.00
Communications Engineering Co	srvc	\$450.00
Comm Care Of Knoxville	srvs	\$2,481.55
Comm Crisis Srvs And Food Bank	srvs	\$25,655.34
Coppes Pest Solutions Inc	srvc	\$246.00
Cost Advisory Services Inc	srvc	\$6,100.00
Counseling Assoc Inc	srvs	\$3,333.33
Creative Product Sourcing, Inc	supl	\$74.00
Crescent Electric Supply Co	supl	\$1,374.89
Culligan Of Burl & Gr Riv Coffee	supl	\$49.99
Danville Telecom	srvc	\$33.02
Dave Bessine Electric Inc	srvc	\$816.00
Davenport Printing Co	supl	\$526.13
Dell Marketing Lp	supl	\$1,699.59
Dmc Auditor	srvs	\$3,232.44
Dmc Recorder	reimb	\$77.02
Dmc Sec Rds (Petty Cash)	supl	\$140.82
Dmc Sheriff'S Office	srvs	\$395.88
Dmc News	publ	\$1,704.32
Dial And Kuckelman Law Office	srvs	\$107.10
Diamond Vogel Paint	supl	\$49.43
Dmc Comm Services	srvs	\$11,558.91
Dmc Regional Waste Commission	srvc	\$11,438.40
Dogs For Law Enforcement	schl	\$375.00
Douds Stone Llc	supl	\$103,719.08
Drain Doctor Llc	srvc	\$345.00
Eastern Ia Light & Power Coop	srvc	\$1,746.31
Eastern Ia Tire	srvc	\$48.20
Ebert Supply Co	supl	\$739.84
Ecolab Pest Elim Div	srvc	\$88.08
Ejs Supply	supl	\$789.27
Electrical Engineering & Equip	srvs	\$4,891.95
Electronic Engineering Co	srvc	\$840.00
Embellishments & Designs	supl	\$118.50
Fastenal Company	supl	\$1,664.00
First Resources Corp	srvs	\$62,046.99
Fisher Enterprises	srvc	\$345.00
Fork Catering Company	srvs	\$530.65
Four Oaks Family & Children Srvc	srvc	\$419.85
Francis Mcallister	srvc	\$41.11

Frank Dunn Company	supl	\$799.00
Fye Excavating	srvc	\$455.00
Geounlimited, Llc	srvc	\$1,350.00
Gpa Legal Llc	srvs	\$119.70
Great America Financial Svcs	srvc	\$620.10
Great Prairie Aea	supl	\$67.50
Gr Riv Business Health	srvc	\$176.00
Gr Riv Health Systems	srvs	\$64,265.16
Gr Riv Medical Center	srvc	\$311.28
Greenwood Cleaning Systems	supl	\$1,067.18
H & L Mack Truck Sales	supl	\$47.87
Harmony Bible Church	rent	\$5,947.43
Hawkeye & Dolbee Cemeteries	srvc	\$124.00
Healthcare First	srvc	\$834.75
Henkelvig Law	srvc	\$264.60
Henry Co Sheriff'S Office	srvc	\$8,751.19
Henry Co Transition Link	srvs	\$18,748.21
Hillcrest Family Services	srvs	\$11,916.61
Holiday Inn	schl	\$1,831.20
Holt Supply Co	supl	\$470.08
Holtkamps Trailer Repair	supl	\$42.19
Hope Haven Area Development Center Corp	srvs	\$72,814.95
Howard Johnson'S Of Burl Iowa	rent	\$400.00
Huffman Welding & Machine Inc	supl	\$870.69
Hy-Vee Food Store #1042	supl	\$791.37
Ia Bridge & Culvert Lc	supl	\$507,638.40
Ia Co Recorders Asoc (Dues)	dues	\$200.00
Ia Co Recorders Association	srvc	\$627.97
Ia Co Attorneys Association	dues	\$975.00
Ia Dept Of Transportation	srvc	\$533.00
Ia Dept Of Transportation	supl	\$77.76
Ia Emergency Management Assoc	schl	\$150.00
Ia Office Of The State Medical Examiner	srvc	\$11,894.93
Ia Prison Industries	supl	\$1,257.01
Ia Secty Of State (Notary Div)	srvc	\$30.00
Iconnectyou	srvc	\$3,132.39
Iconnectyou	srvc	\$3,198.72
Ics Jail Supplies Inc	supl	\$94.30
Ideal Ready Mix Co Inc	supl	\$2,505.93
Industrial Electric Motors	supl	\$840.20
Inghram Law Pllc	srvc	\$904.05
Insight Partnership Group Llc	srvs	\$1,885.00
Interstate All Battery Cntr	supl	\$68.40
Isac	schl	\$150.00
Isac Group Unemp Fund	srvc	\$5,469.39
Isaca	dues	\$500.00
Issda	schl	\$625.00
J & N Tactical	supl	\$1,455.00
J & S Electronic Business Systems	srvc	\$3,825.74
J & S Electronic Business Systems	srvc	\$886.37

J J Nichting Co Inc	supl	\$742.75
Jeff Staub	rent	\$500.00
Jim'S Body Shop Inc	srvc	\$3,750.00
Jim'S Lock & Safe	supl	\$26.00
Johnson Co Med Examiner Dept	srvc	\$654.58
Johnson Co Sheriffs Office	srvs	\$184.86
Jones Contracting Corp.	supl	\$351,887.51
Kiwanis Club	dues	\$69.50
Kohl Wholesale	prov	\$12,269.98
Kohlmorgan Hauling	srvs	\$84.90
L & W Quarries	supl	\$44,830.77
Labsource, Inc	supl	\$1,863.40
Lane Plumbing And Heating	srvc	\$67.50
Laveine Sanitation Service Inc	srvc	\$482.44
Lederer Weston Craig Plc	srvc	\$392.50
Lee Co Sheriff	srvc	\$8,951.24
Lexisnexis Risk Solutions	srvc	\$126.00
Lisco	srvs	\$500.00
Lloyd, Mcconnell, Davis & Lujan, L.L.P.	srvs	\$63.00
Lori A Plath	srvc	\$909.00
Louisa Co Sheriff'S Office	srvs	\$128.38
Lunning Chapel	srvc	\$2,673.50
Lynch Dallas, P.C.	srvc	\$585.00
Mail Services Llc	srvc	\$1,145.54
Main Street Tire	srvc	\$40.50
Marilyn Box	srvc	\$25.00
Marion Co Sheriff	srvs	\$63.00
Matthew T. Connolly	srvs	\$1,000.00
M-B Companies, Inc	supl	\$476.58
Mcdonald Supply / Div Of Hajoca	supl	\$16.60
Mcfarland-Swan	supl	\$1,515.61
Mediacom	srvc	\$136.90
Mediapolis Care Facility Inc	srvs	\$2,188.68
Mediapolis News	publ	\$2,111.93
Medical Staffing Network	srvc	\$4,555.00
Menards-W Burl	supl	\$1,487.98
Midwest Spray Team & Sales Inc	supl	\$19,847.00
Mobil 1 Lube Express	srvc	\$74.45
Mtc Technologies	srvc	\$216.19
Muscatine Co Sheriff'S Ofc	srvc	\$95.00
Office Depot	supl	\$584.57
Optimae Life Services, Inc	srvs	\$25,193.87
Park Place (Sunshine Homes, Inc)	srvs	\$375.00
Patti'S Promotional Corner	supl	\$475.32
Paul L Ascheman, Phd	srvs	\$750.00
Per Mar Security Services	srvs	\$741.00
Performance Food Service Tpc	prov	\$710.31
Pictometry International Corp	srvc	\$25,679.16
Porter Cleaning	srvc	\$8,273.00
Praxair Distribution Inc	supl	\$50.54

Prugh-Theilen Funeral Home	srvc	\$1,650.00
Pts Of America Llc	srvc	\$2,020.00
R&R Counseling Solutions	srvs	\$710.00
Racom Corp	supl	\$140.00
Rathbun Regional	srvc	\$213.50
Ray O'Herron Co Inc	supl	\$962.75
Rebekah Shenkor	srvc	\$1,699.90
Record Securities	srvc	\$808.98
Regional Utility Svc Systems	srvc	\$10,716.57
Reif Oil Company	fuel	\$17,857.09
Reserve Account	srvc	\$6,000.00
Ricoh Usa, Inc	srvc	\$21.15
River Hills Chc, Inc	srvs	\$130.00
Roberts Tire Center	supl	\$278.64
Roto-Rooter	srvc	\$300.00
Roway Doors Of Burl	srvc	\$385.00
Rr Brink Locking Systems Inc	supl	\$2,766.00
Salem Lutheran Cemetery	srvc	\$48.00
Salvation Army	food	\$1,200.00
Sandra R Hart	srvs	\$1,058.40
Sarah Berndt	srvs	\$108.30
Schlegel & Salazar, L.L.P.	srvs	\$126.00
Schrock Lumber Co	supl	\$9.58
Seat	schl	\$60.00
Seil Fiscal Agent	srvs	\$479,030.33
Self-Reliance, Inc	srvs	\$440.66
Sharlene K Birkenstock	supl	\$599.00
Sherwin-Williams Co	supl	\$161.13
Shottenkirk - W Burl	srvs	\$93.85
Shred-It, C/O Stericycle Inc	srvc	\$136.42
Siacc	srvs	\$11,717.98
Siadsa	srvc	\$7,313.90
Sioux Rivers Mental Health & Disability Services Region	srvs	\$68.30
Snap-On Tools	supl	\$43.65
Southern Ia Mhc	srvs	\$280.39
Sperry Union Store Inc	supl	\$45.66
Stanard & Assoc Inc	supl	\$58.00
Standard Of Beaverdale Inc	supl	\$289.55
Staples	supl	\$597.24
Star Food Service Equipment & Repair	srvc	\$217.35
State Hygienic Laboratory	srvc	\$55.00
Stephen D Loyd Md	srvs	\$1,000.00
Stephen Papadopoulos	supl	\$11,504.71
Stericycle Inc	srvc	\$726.93
Streicher'S	supl	\$968.45
Swl Enterprises Lc	srvs	\$1,027.00
Tallgrass Business Resources	supl	\$184.33
Temp Assoc-Ia Inc	srvc	\$11,185.20
The Hawk Eye	publ	\$2,528.27
The Pride Group	srvs	\$3,864.64

The Shredder	srvc	\$156.00
Thomson Reuters - West	srvc	\$1,978.20
Titan Machinery	supl	\$107.84
Tom Patterson	srvc	\$2,800.00
Treasurer State Of Ia	srvs	\$28,716.42
Tri-State Court Reporting	srvc	\$299.20
Truax Company Inc	supl	\$264.25
Truck Repair Inc	supl	\$436.41
Tyler Technologies	schl	\$750.00
Uniform Den Inc	supl	\$3,176.70
United Rentals	supl	\$97.43
University Of Ia Hospitals & Clinics	srvc	\$695.16
Us Bank	srvc	\$12,469.18
Us Cellular	srvc	\$1,607.47
Van Buren Job Opportunities	srvs	\$661.68
Van Dijk Consultants Llc	srvc	\$250.00
Van Meter Inc.	supl	\$494.94
Van Winkle Law Office	srvc	\$1,001.70
Vanguard Appraisals Inc	srvc	\$260.00
Verizon	srvc	\$3,386.60
Verizon Connect Nwf Inc	srvc	\$307.61
Visa Acct	srvc	\$4,545.52
Walljasper Tiling & Excavating Co	srvc	\$726.12
Walmart Comm/Syncb	srvc	\$91.53
Washington Co. Sheriff'S Office	srvs	\$495.41
Weber Paper Company	supl	\$329.90
Wendell Biggs	supl	\$162.50
W Burl Hydraulic	supl	\$49.40
Wex Bank	fuel	\$6,743.90
White-Reiner Law Office	srvs	\$248.60
Whitfield & Eddy, Plc	srvc	\$157.50
William R Monroe	srvs	\$1,541.65
Wilson Rentals	rent	\$350.00
Windstream Ia Communications	srvc	\$108.07
Winger Companies	srvc	\$2,600.00
Wmpf Group, Llc	srvs	\$217.38
Wyatts Body & Frame Inc	srvc	\$600.00
Yarmouth Oil & Lp	fuel	\$553.00
Young House Family Services	srvc	\$46.65
Grand Total		\$2,492,867.04

0001 - General Basic	\$275,392.24
0002 - General Supplemental	\$6,096.59
0003 - GIS	\$1,503.90
0008 - Correctional Facility Reserve	\$4,231.12
0009 - Fundraising/Donations	\$570.66
0010 - MH-DS Services Fund	\$482,761.80
0011 - Rural Services Basic	\$31,285.40
0012 - Pioneer Cemetery Reserve	\$162.50
0015 - Attorney Collection Incentive	\$384.86

0018 - Residential Care Facility	\$1,112.42
0020 - Secondary Roads	\$614,661.89
0027 - Co Conservation Reserve	\$3,660.06
0029 - Crisis Center	\$2,293.48
0031 - 2021 Line-Of-Credit	\$57,969.80
1520 - Capital Projects	\$507,638.40
4000 - Emergency Management	\$577.02
4010 - E911 Surcharge	\$107,526.89
4012 - Communications	\$4,810.07
4100 - Co Assessor	\$27,637.34
4150 - MHDS Regional Agency	\$362,590.60